



NICSSA SPORT & LEISURE RECOGNITION SCHEME





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What is the Recognition Scheme?

What is the purpose of the scheme?

- Raising the profile of the role of NICSSA volunteers and members
- Promoting best practice in volunteer development
- Helping NICSSA clubs achieve their goals
- Recognises sporting excellence and the contribution volunteers make to the work of NICSSA and the wider community.

Who is eligible?

- The scheme is open to all NICSSA members and clubs
- Previous individual award winners cannot be nominated for the same award

What are the benefits of the scheme?

- A prestigious trophy to retain for one year
- An award to keep and display
- Recognition of individual, club and team achievement within NICSSA
- Where appropriate, publicity in NICS publications
- Letter of Recognition from President of NICSSA / Head of Civil Service



What are the awards?

NICSSA makes a number of annual awards to recognise individual, team and club achievements in the area of sporting excellence, participation and sports administration.

The awards are an opportunity for individuals, teams and clubs to receive recognition for their achievements throughout the year.



Club Person of the Year **The Bloomfield Award**

is awarded to the person who has made a valuable contribution to the work of a NICSSA affiliated club in an administrative capacity.

Sports Person of the Year **The Bloomfield Trophy**

is awarded to the person who has excelled in his/her chosen sport.

Volunteer of the Year **The President's Award**

is awarded to a person who has made a valuable contribution to the work of NICSSA as a volunteer.

Young Sports Person of the Year **The Chairman's Award**

is awarded to a young person (U21) who has excelled in his/her chosen sport.

Club of the Year **The Leslie Sloan Memorial Cup**

is awarded to the club who has made a valuable contribution to NICSSA members.

Team of the Year **The Cliff Radcliffe Cup**

is awarded to the team who have excelled in their chosen sport.

Sports Development Award

is awarded to the NICSSA sports club who have made a significant contribution to improving sporting excellence in their chosen sport.

How do I make an nomination?



Complete one or more of the nomination forms in this application providing information and reasons why the individual member, team or affiliated club is deserving of an award.

1) Completing Form:-

- Make sure the application is completed in a manner which is clear, concise and easy to understand
- You should only attach relevant information
- All nominees must be NICSSA members

Simply complete the appropriate form attached in this booklet.

How is my nomination assessed?

- All nominations and information received will be considered by a panel selected by a NICSSA Executive Council who will shortlist up to two nominees and nominators in each category to attend NICSSA's Annual Awards Reception.
- Everyone nominated will receive a certificate in recognition of their contribution to NICSSA.

2) Closing Date

Please see attached letter for closing date for receipt of all nominations or alternatively visit www.nicssa.co.uk for more information.

3) Where do I send my nomination?

Please send your completed form(s) to:

NICSSA Sport & Leisure
The Pavilion, Stormont
Stormont Estate
Upper Newtownards Road
Belfast
BT4 3TA

Please keep a copy of the completed form for your records. Additional copies of the nomination booklet can also be downloaded from www.nicssa.co.uk

4) How do I hear who has won?

The winners/finalists of each award will be notified in writing and the presentation of each award will be made at NICSSA's Annual Awards Reception.

For further details about the awards, please visit the website at www.nicssa.co.uk.

Your Nomination Details

Please read the entire nomination form before completing it.

Please keep a copy of the completed form for your records.

Name (nominator):

Affiliated club:

Contact address:

Telephone (day):

Mobile number:

Email address:

I attach a nomination for the following award(s)/trophy(s):

- | | |
|--|---|
| <input type="checkbox"/> Club Person of the Year | <input type="checkbox"/> Club of the Year |
| <input type="checkbox"/> Sports Person of the Year | <input type="checkbox"/> Team of the Year |
| <input type="checkbox"/> Volunteer of the Year | <input type="checkbox"/> Sports Development Award |
| <input type="checkbox"/> Young Sports Person of the Year | |

I agree to NICSSA using information in this nomination for educational or promotional purposes.

Signature:

Date:

 / /

Conditions of entry

1. All individual nominees must be a NICSSA member.
(U18's nominees must be a member of a NICSSA affiliated club)
2. Relevant additional information cannot be returned - please submit copies if necessary.
3. The judging panels decision is final and no correspondence will be entered into.

Please enclose this form with the chosen award form(s)

Club Person of the Year

The Bloomfield Award

*is awarded to the person who has made a valuable contribution to the work of a NICSSA affiliated club
in an administrative capacity*

Details of the person you wish to nominate (the nominee):

(If you don't have all of the nominee's details, please complete what you can)

Their details:

Name:

Contact address:

Contact telephone:

Email address:

Mobile number:

NICSSA No:

Specific roles:

In what way has the person made a valuable contribution to a NICSSA affiliated club in an administrative capacity.

Why do you think this person deserves recognition and who would agree with your view?

Please outline the nature of the nominee's contribution focussing on their personal skills,
input and abilities towards the activity of the affiliated club:

Are there any other reasons why you believe this person should win the award? (e.g. original idea, overcoming a difficulty).

(Please continue on a separate sheet if necessary)

I Confirm that all information given on this form is correct to the best of my knowledge.

Signature:

Date:

 / /



Volunteer of the Year

The President's Award

is awarded to a person who has made a valuable contribution to the work of NICSSA as a volunteer.

Details of the person you wish to nominate (the nominee):

(If you don't have all of the nominee's details, please complete what you can)

Their details:

Name:

Contact address:

Contact telephone:

Email address:

Mobile number:

NICSSA No:

Specific roles:

In what way has the person made a voluntary contribution to NICSSA as a volunteer?

Why do you think this person deserves recognition and who would agree with your view?

Please outline the nature of the nominee's contribution focussing on their personal skills, input and abilities:

Are there any other reasons why you believe this person should win the award? (e.g. original idea, overcoming a difficulty).

(Please continue on a separate sheet if necessary)

I Confirm that all information given on this form is correct to the best of my knowledge.

Signature:

Date:

 / /

Young Sports Person of the Year

The Chairman's Award

is awarded to a young person (U21) who has excelled in his/her chosen sport

Details of the person you wish to nominate (the nominee):

(If you don't have all of the nominee's details, please complete what you can)

Their details:

Name:

Contact address:

Contact telephone:

Email address:

Mobile number:

NICSSA No:

Date of Birth

 / /

Sport:

Achievements (including dates):

(Please continue on a separate sheet if necessary)

I Confirm that all information given on this form is correct to the best of my knowledge.

Signature:

Date:

 / /

Club of the Year

The Leslie Sloan Memorial Cup

is awarded to the affiliated club who has made a valuable contribution to NICSSA members.

Please tell us:

Affiliated club:

What social activities took place during the year?

What sports events did you run?

Have you arranged any local members offers? If so, Please give details:

Have you undertaken any charity fundraising? Please specify:

How do you publicise events and keep your members informed?

What NICSSA events did you support?

Sum up how your affiliated club operates and gives good service to NICSSA members:

(Please continue on a separate sheet if necessary)

I Confirm that all information given on this form is correct to the best of my knowledge.

Signature:

Date:

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Note- If successful, who should be invited to the awards ceremony? (no more than 3)

Team of the Year

The Cliff Radcliffe Cup

is awarded to the team who have excelled in their chosen sport.

Please tell us:

Team name:

What were the Team's key achievements (Local / Regional / National / International)?

Why were these achievements significant?

In what manner were they achieved - what were the particular challenges / obstacles they had to overcome?

Describe any other key achievements or contribution the Team has made to the wider NICSSA community:

Any other information you wish to provide:

(Please continue on a separate sheet if necessary)

I Confirm that all information given on this form is correct to the best of my knowledge.

Signature:

Date:

 / /

Note- If successful, who should be invited to the awards ceremony? (no more than 3)

Sports Development Award

is awarded to the NICSSA sports club who have made a significant contribution to improving sporting excellence in their chosen sport.

Please tell us:

Affiliated club name:

The extent to which your sports club acts as a stimulus for its sport/activity throughout the NICSSA membership and how this is achieved:

The level of participation in your sport/activity:

Key sports development achievements:

(Please continue on a separate sheet if necessary)

I Confirm that all information given on this form is correct to the best of my knowledge.

Signature:

Date:

 / /



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BT4 3TA

Tel: **028 9052 0404**
Fax: **028 9052 2278**

Web: **www.nicssa.co.uk**
Email: **info@nicssa.co.uk**